



## **Employment Application**

**Directions** Please **PRINT, TYPE or WORD PROCESS** all required information for this application. A resume may be attached, but "See Resume" response is unacceptable. Any omissions, deliberate errors or falsification will result in the rejection of this application and your further consideration for employment with United Paradyne Corporation.

This application is valid for 60 days. United Paradyne Corporation is an affirmative action/equal opportunity employer. We are pleased to consider all qualified applicants without regard to race, color, sex, religion, national origin, sexual orientation, gender, age, marital or veteran status, and pregnancy, physical or mental disability. Applicants who are disabled and who may require assistance are invited to advise us of their needs regarding filling out this application; if you are selected for an interview, please advise us in advance of the scheduled interview of any accommodations you may require.

PERSONAL INFORMATION AND DISCLOSURES				
Last Name		First	Middle	Date of Application
Street Address			Home Telephone	
City, State, Zip Code			Work Telephone	
How Long Have You Lived at the Current Address?		Have You Been Employed by UPC Before? <input type="checkbox"/> Yes <input type="checkbox"/> No	What Position?	Do You Have a Valid Motor Vehicle Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position Desired	Date Available	Salary Desired	Social Security Number	
What Is Your Driver's License Number?	From What State is it Issued?	What is the Expiration Date?	What Type of License and Endorsements Do You Have?	
Have You Ever Served in the US Military? <input type="checkbox"/> Yes <input type="checkbox"/> No	What Branch of the Military?	When Were You Discharged?	What Was Your Last Held Rank in the Military?	
Have You Had a Security Clearance? <input type="checkbox"/> Yes <input type="checkbox"/> No	What Was The Original Date of Clearance?	Which Government Agency Issued the Clearance?	Have You Ever Had a Security Clearance Refused or Revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Type of Employment Desired: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary		<b>FEDERAL LAW PROHIBITS THE EMPLOYMENT OF UNAUTHORIZED OR ILLEGAL ALIENS. ALL PERSONS HIRED MUST SUBMIT ACCEPTABLE PROOF OF EMPLOYMENT AUTHORIZATION AND IDENTITY. UPON STARTING EMPLOYMENT, CAN YOU PROVIDE PROOF OF IDENTITY AND LEGAL RIGHT TO WORK IN THE UNITED STATES?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are You Over 18 Years of Age?		What Position Are You Applying For?		
Work Hours Desired?		Date Available to Report to Work?		
Are You Available for Overtime?		Can You Work Weekends?		
Can Your Work Overtime Without Prior Notice?		Are You Willing to Relocate if Required for This Position?		
Can You Travel if Required for this Position?	May We Contact Your Present Employer Prior to an Interview? <input type="checkbox"/> Yes <input type="checkbox"/> No. If no, your present employer will always be contacted after an offer of employment has been made. Satisfactory references are a condition of employment with United Paradyne Corporation			

EDUCATION					
Level	Name and Location of School (City and State)	Diploma or Degree (Credits Earned if No Degree)	Attendance Dates		Major
			From Mo/Yr	To Mo/Yr	
High School			XXXXX	XXXXX	
Trade School or Technical Institute					
College/University*					
College/University*					
College/University*					
Graduate School*					
Other*					

\*If degree was received under a name other than that listed on this application, please provide your full name at the time the degree was awarded:

Degree: \_\_\_\_\_ Name At Time Earned: \_\_\_\_\_

Scholastic Achievements:

SKILLS AND QUALIFICATIONS
Summarize specific skills and qualifications acquired from employment or other experiences that are related to the position for which you are applying (e.g., computer skills, keyboarding, software applications, and foreign languages):

## EMPLOYMENT HISTORY

Please provide a COMPLETE employment history, even if a resume is submitted with this application. List ALL employers, assignments, or volunteer activities that are relevant to the job for which you are applying, starting with the most recent, including military employment (last 10 years is sufficient). Explain any gaps in employment in the "Comments" section below. Attach additional pages if necessary.

<b>Present/Most Recent Employer</b>	<b>Dates Employed</b>  From:  To:	<b>Reason For Leaving</b>	<b>Most Recent Salary</b>  per
Address, City, State and Zip Code	Phone	Immediate Supervisor/Title	Supervisor's Phone
Job Title	Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary	If Currently Employed, May We Contact Your Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Summarize the Nature of Work Performed and Your Particular Job Responsibilities:

<b>Next Most Recent Employer</b>	<b>Dates Employed</b>  From:  To:	<b>Reason For Leaving</b>	<b>Most Recent Salary</b>  per
Address, City, State and Zip Code	Phone	Immediate Supervisor/Title	Supervisor's Phone
Job Title	Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary	If Currently Employed, May We Contact Your Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Summarize the Nature of Work Performed and Your Particular Job Responsibilities:

<b>Next Most Recent Employer</b>	<b>Dates Employed</b>  <b>From:</b>  <b>To:</b>	<b>Reason For Leaving</b>	<b>Most Recent Salary</b>  <b>per</b>
Address, City, State and Zip Code	Phone	Immediate Supervisor/Title	Supervisor's Phone
Job Title	Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary	If Currently Employed, May We Contact Your Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Summarize the Nature of Work Performed and Your Particular Job Responsibilities:

<b>Next Most Recent Employer</b>	<b>Dates Employed</b>  <b>From:</b>  <b>To:</b>	<b>Reason For Leaving</b>	<b>Most Recent Salary</b>  <b>per</b>
Address, City, State and Zip Code	Phone	Immediate Supervisor/Title	Supervisor's Phone
Job Title	Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary	If Currently Employed, May We Contact Your Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Summarize the Nature of Work Performed and Your Particular Job Responsibilities:

**PLEASE CLARIFY AND GAPS IN EMPLOYMENT AND PROVIDE COMMENTS REGARDING YOUR PREVIOUS EMPLOYMENT IF YOU BELIEVE A NEGATIVE RESPONSE WILL BE PROVIDED BY YOUR PREVIOUS EMPLOYER(S)**

**COMMENTS:**

**REFERENCES**

List three business/work references who are **NOT** related to you and are **NOT** previous supervisors. If not applicable, list three school or personal references who are not related to you.

Name	Telephone	Years Known	In What Capacity Did This Person Observe You or Know Your Work

**PROFESSIONAL LICENSES**

List any professional license(s) that are related to the position for which you are applying and list state(s) in which licensed:

**MEMBERSHIPS**

List professional, trade, business, or civic associations that you consider relevant to the position for which you are applying (exclude memberships which would reveal sex, race, religion, national origin, age, color, or disability).

ORGANIZATION	OFFICES HELD

**SPECIAL ACCOMPLISHMENTS, PUBLICATIONS AND AWARDS**

Exclude information that would reveal sex, race, religion, national origin, age, color, or disability.

**OTHER INFORMATION**

Have you ever been convicted of, or are you now under charges for, any misdemeanor or felony offense to include violations of Penal Codes, Vehicle Codes, Welfare and Institutions Codes and the Health and Safety Codes? Omit (1) minor traffic fines and offenses, (2) any offense committed before your 18<sup>th</sup> birthday which was finally adjudicated in a juvenile court or under a youth offender law, (3) any conviction the record of which has been expunged under federal or state law, and (4) any conviction set aside under the Federal Youth Corrections Act or similar authority. (A yes response will not necessarily disqualify you from employment.)  Yes  No

If checked yes, please explain below. (Attach separate sheet of paper if required)

Are you currently out on bail or awaiting trial on any criminal matter? <input type="checkbox"/> Yes <input type="checkbox"/> No
If checked yes, please explain below:
Are you bound by any non-solicitation/non-compete/non-disclosure agreement? <input type="checkbox"/> Yes <input type="checkbox"/> No

**AGREEMENT**

I attest under penalty of perjury that I am applying for employment in good faith with the intention of accepting a position if offered. I also affirm that the information contained in this application is true, complete, and accurate, and that I have not knowingly withheld or misrepresented any information that might adversely affect my chances for employment.

I authorize investigation of all statements contained in this application form if I am considered for employment. I hereby further authorize the company to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work records. In addition, I hereby release the company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I understand that misrepresentation or omission of any facts called for herein, receipt of unsatisfactory references, or failure to pass a prescribed medical examination if required for the position, will be sufficient cause for disqualification from employment or for my dismissal from the company's service if I shall have been employed, regardless of the time elapsed before discovery.

I understand that nothing contained in this application or conveyed during any discussion or interview is intended to create any contract of employment. I also understand that any job that I am offered will not be for any set period of time. My employment may be terminated at any time of my own free will or the will of my employer. I further understand that this condition cannot be changed except in writing and then only when signed by me and the company's highest officer and then only where it specifically addresses my "at will" status. I agree that this "at will" condition and the terms of this paragraph will be a part of any employment relationship and that this provision is merged and incorporated by this reference into the terms of any employment I may hold with the company.

Applicant Signature \_\_\_\_\_ Date Application Signed \_\_\_\_\_

**DISCLOSURE OF PUBLIC RECORD INFORMATION**

I understand that California law provides that if the Company obtains information which are matters of public record, and does so without the services of an investigative consumer reporting agency, then I have a right to receive a copy of such information. "Public Records" means records documenting an arrest, indictment, conviction, civil judicial action, tax lien, or outstanding judgment. If the Company obtains such information, I will automatically receive a copy unless I specifically decline receiving this information by signing below. Note that even if you decline to receive the information, a copy will automatically be sent to you if an adverse decision is made based on such information.

I specifically decline to receive a copy of any public record described in the above paragraph.

Applicant Signature \_\_\_\_\_ Date Application Signed \_\_\_\_\_